

TOWN OF SHELBY ORGANIZATIONAL MEETING

January 9, 2024 6 PM

This meeting will be live streamed. Go to www.townofshelbyny.org and click on live stream

Pledge to the Flag.

Oaths-Town Justice Ed Grabowski, Town Clerk Darlene Rich, Town Supervisor Scott Wengewicz, Town Councilman Jeff Schiffer, Town Councilwoman Linda Limina, Highway Supt. Dale Root

RESOLUTION 1-24

APPOINTMENTS AND SALARIES

The Lake Country Media be named as the official newspaper of the Town of Shelby.

The Tompkins Bank be named as the official depository for the Town of Shelby.

The Town of Shelby will participate in the Joint Youth Commission.

To appoint Councilman Seitz as Deputy Supervisor.

To appoint Miranda Bennett as Bookkeeper / Confidential Secretary to the Supervisor, HR Manager and IT Program Manager.

To appoint Dan Wolfe as Zoning Code Enforcement Officer.

To appoint Bill Bacon as acting Highway Supt. in the absence of Highway Supt. Dale Root.

To appoint Debbie Taylor as Fire Warden.

To appoint Dave Moden as Fire Inspector.

To set regular monthly board meetings for the second Tuesday of each month at 7:00 PM or immediately following any public hearing.

The Town Payroll System will be direct deposit only.

That the Highway Supt., Highway MEO's, Town Clerk, and hourly clerks, and bookkeeper be paid bi-weekly.

That the monthly and semi-annual payroll be paid with the second bi-weekly payroll of the month.

Authorizing Deputy Supervisor Steve Seitz, the Town Clerk, Darlene Rich and Deputy Clerk Pam Henry to sign in Supervisor's absence.

To set the town mileage rate for use of private vehicle on town business and the Town per diem rate equivalent to the Federal General Services Administration Rate.

To appoint Councilmen Seitz as Department Coordinator to the Highway Superintendent.

To appoint Councilman Zelazney as Department Coordinator to the Town Court Judges.

To appoint Supervisor Wengewicz as Department Coordinator to the Town Clerk.

That Councilwoman Limina serve on the Senior Citizen's Advisory Board

That Councilman Schiffer serve as a liaison to the Village of Medina.

That Deputy Supervisor serve as liaison to the Orleans County Legislature.

That Councilwoman Limina serve on the Joint Youth Commission.

That Councilwoman Limina serve on the Ambulance Committee.

That the Town of Shelby appoint Don Lonnen, Dale Root and Councilman Zelazny to serve as the Advisory Committee for all Shelby cemeteries.

To appoint Dale Root as Cemetery Administrator of Mt. Pleasant Cemetery

To appoint Don Lonnen as Cemetery Administrator of Millville Cemetery.

To appoint Shane Sia as Town Historian.

That Town of Shelby sponsor the Senior Citizens of Western Orleans Inc.

To appoint James Conway as Dog Control Officer.

To appoint Christopher J. Woodruff as Water Supt.

To appoint Darlene Rich as Marriage Officer.

To appoint Darlene Rich, Pam Henry and Councilman Zelazny to serve on the Records Advisory Board.

To appoint Pam Henry as Fair Housing Officer

To appoint Pam Henry as Deputy Town Clerk.

To appoint Darlene Rich as Tax Collector.

To appoint Pam Henry as Deputy Tax Collector.

To appoint Darlene Rich as Registrar of Vital Statistics.

To appoint Pam Henry as Deputy Registrar of Vital Statistics.

To appoint Claude Grimes, James Conway as part-time Town Court Constables.

To appoint Kirk Myhill as Planning Board Chairman.

To appoint Craig Lacy as Zoning Board Chairman.

To appoint Darlene Rich as Records Management Officer.

To appoint Pam Henry as Records Management Clerk.

TOWN OF SHELBY/SALARIES FOR 2024 BUDGET

POSITION	CURRENT	TENTATIVE	PRELIMINARY	ADOPTED
	2023	2024	2024	2024
COUNCILPERSON	\$4712/YEAR	\$4712/YEAR	\$4712/YEAR	\$4712/YEAR
SUPERVISOR	\$10878/YEAR	\$10878/YEAR	\$10878/YEAR	\$10878/YEAR
BOOKKEEPER (2080HRS)	\$21.25/HR	\$24.25/HR	\$24.25/HR	\$24.25/HR
BUDGET OFFICER	\$1425.00/YEAR	\$1425.00/YEAR	\$1425.00/YEAR	\$1425.00/YEAR
TOWN CLERK	\$44500.00/YEAR	\$44500.00/YEAR	\$44500.00/YEAR	\$44500.00/YEAR
DEPUTY TOWN CLERK (2042HRS)	\$19.00/HR	\$19.57/HR	\$19.57/HR	\$19.57/HR
2ND DEPUTY TOWN CLERK	\$15.02/HR	\$15.02/HR	\$15.02/HR	\$15.02/HR
HIGHWAY SUPERINTENDENT	\$65892.00/YEAR	\$65892.00/YEAR	\$65892.00/YEAR	\$65892.00/YEAR
JUSTICE	\$24194.00/YEAR	\$24194.00/YEAR	\$24194.00/YEAR	\$24194.00/YEAR
COURT CLERK (1560HRS)	\$20.00/HR	\$20.00/HR	\$20.00/HR	\$20.00/HR
COURT CLERK	\$17.00/HR	\$19.00/HR	\$19.00/HR	\$19.00/HR
ZONING OFFICER(16hrs/wkx52wks)	\$25.44/HR	\$26.20/HR	\$26.20/HR	\$26.20/HR
ZONING OFFICER CLERK (728HRS)	\$15.02/HR	\$15.02/HR	\$15.02/HR	\$15.02/HR
HIGHWAY CLERK	\$19.00/HR	\$19.57/HR	\$19.57/HR	\$19.57/HR
HIGHWAY MEO	\$27.92/HR	\$28.76/HR	\$28.76/HR	\$28.76/HR
HIGHWAY PT (5 YRS EXPERIENCE)	\$15.00/HR	\$15.00/HR	\$15.00/HR	\$15.00/HR
HWY MOWING PT (5 YRS EXP)	\$15.00/HR	\$15.00/HR	\$15.00/HR	\$15.00/HR
ELECTION WORKER	\$15.00/HR	\$15.00/HR	\$15.00/HR	\$15.00/HR
HISTORIAN	\$1,200 ANN	\$1,200 ANN	\$1,200 ANN	\$1,200 ANN
WATER CLERK (1092HRS)	\$17.13/HR	\$20.00/HR	\$20.00/HR	\$20.00/HR
DOG ENUMERATOR	\$1.50/DOG	\$1.50/DOG	\$1.50/DOG	\$1.50/DOG
DOG CONTROL OFFICER	\$25.00/SUMM	\$25.00/SUMM	\$25.00/SUMM	\$25.00/SUMM
ZONING BD SEC & CHAIRMAN	\$40/MTGX24	\$40/MTGX24	\$40/MTGX24	\$40/MTGX24
ZONING BD MEMBER	\$35/MTGX24	\$35/MTGX24	\$35/MTGX24	\$35/MTGX24
PLANNING BOARD CHAIRMAN	\$40/MTGX50	\$40/MTGX50	\$40/MTGX50	\$40/MTGX50
PLANNING BOARD SECRETARY	\$40/MTGX30	\$40/MTGX30	\$40/MTGX30	\$40/MTGX30

TOWN OF SHELBY/SALARIES FOR 2023 BUDGET

POSITION	CURRENT 2023	TENTATIVE 2024	PRELIMINARY 2024	ADOPTED 2024
PLANNING BOARD MEMBER	\$35/MTGX30	\$35/MTGX30	\$35/MTGX30	\$35/MTGX30
ASSESSMENT BD SEC & CHAIR	\$175.00/YEAR	\$175.00/YEAR	\$175.00/YEAR	\$175.00/YEAR
ASSESSMENT BD MEMBER	\$175.00/YEAR	\$175.00/YEAR	\$175.00/YEAR	\$175.00/YEAR
CONSTABLE P/T	\$18.55/HR	\$20.00/HR	\$20.00/HR	\$20.00/HR
CEMETERY ADMINISTRATOR	\$1500.00/YR	\$1500.00/YR	\$1500.00/YR	\$1500.00/YR

Revised 11/13/2023