

Town of Shelby Planning Board Minutes

August 1, 2023

Kirk Myhill Chairperson

Teresa Wilkins

Jerry Velesko

Roger Wilkins

Brad Pask

The meeting was called to order at 7 pm by Chairperson Kirk Myhill. Minutes from the June 6, 2023, planning board meeting were read. Roger Wilkins moved to accept the minutes as read, seconded by Brad Pask motion passed.

Old Business:

Training -

NYS in person training - June 27, 2023 5pm-9:30 pm - HOAG Library Albion

Takeaways from training - Recommend that Secretary should not be a board member, due to missing important information while trying to take notes. Kirk will consult with town attorney.

Zoom meetings minutes must be verbatim.

Town notices have to be published in a paid subscription. Currently we send to Pennysaver, Kirk will confirm we also send to Batavia newspaper.

Planning Board By-Laws

Kirk will send current ones to new Town Attorney for review and see if she wants to update.

Planning Board training records - Confirmed that records are accurate

No complaints were heard on the fireworks sales at Dunkin Donuts.

New Business:

Planning Board Alternate - The board received 1 application from James Zelazny, after being published in paper. Motion made by Roger Wilkins to recommend James Zelazny to accept the alternate position on the Planning Board to the Town Board. Brad Pask seconded the motion.

Brad Pask made a motion to adjourn the meeting and Jerry Velesko seconded.

Next meeting is September 5, 2023.

Respectively submitted,

Teresa Wilkins, Secretary