

**Board Meeting  
Town of Shelby  
4062 Salt Works Rd. Medina, NY**

**February 14, 2023 7:00 PM**

**You can view the Live stream of the Town Board Meeting on the Town of Shelby website @ [www.townofshelbyny.org](http://www.townofshelbyny.org)**

Present: Scott Wengewicz, Supervisor  
Steve Seitz, Councilman  
John Pratt, Councilman  
Ed Zelazny, Councilman  
Jeff, Schiffer, Councilman  
Darlene Rich, Town Clerk  
Dorothy Nolan, Deputy Clerk  
Jeff Clark, Esq. Town Attorney  
Trisha Laszewski, Assessor  
Dale Root, Hwy Supt.  
Kirk Myhill, Planning Board Chairman  
Dan Wolfe, Code & Zoning Officer  
Miranda Bennett, Bookkeeper  
Claude Grimes, Constable  
Paul Gray, Constable

Others: Sharlene Pratt                      Leona Weese  
Alan Bushover                              Mike Rich  
Kevin Smith                                 Marguerite Sherman  
James Zelazny                                Andrea Walton  
Maxim Rambach                              Lorie Williams  
Brian Murray Sr.                             Linda Liminia  
Ed Grabowski                                 Joseph Root  
Lawrence Waters Sr.                         Joy Waters  
Jason Foote, CPL                             Karrie Cronkite  
Jessica Whitehair                             Matt Hobart  
Julie Wolter                                  Bill Wolter  
Linda Liminia                                 Anne Misiti  
Sarah Stalker                                 Craig Stalker  
Lori Myhill                                     Katie Lopez  
Morris Patterson                              Debbie Patterson

Ben Schiffer  
Shawn Ramsey

Tom Rivers

Meeting was called to order at 7:00 PM

Pledge to the flag

Town Clerk Darlene Rich administered the Oath of Office to Councilman Jeff Schiffer, to finish out the term of Ryan Wilkins

Public forum regarding agenda items-There were no ad-ons to the agenda.

Highway Report: (Dale Root) Water project on 31A is at a standstill due to high cost of engineering compliance. Asked the board to work with him on purchasing a new plow truck. He gave a report on each truck. The Verizon GPS 5G transponders arrived today. They will send out a tech to install for free. As far as the repair from the electric fire more than a year ago we have a contractor and he has been here to rerun a new ground wire. They have been in touch with National Grid to schedule a time. He also reached out to his grid people and when planning gets back to Able electric we can move forward and all components have been sourced. Jeremy repaired and repainted the Mill Park sign. CJ did quarterly water reads. Men went out and ground many stumps and cleaned up. We will be out in the spring to address lawns when the weather permits. Fixed mailboxes and road signs. Picked up a few dead deer. Welcome new water account clerk Yvonne Sims and Councilman Jeff Schiffer.

Assessor's Report: (Trisha Laszewski) Last call for exemption renewals. Senator Ortt sent out a mailing for anyone who would be turning 65 this year. If you don't have enhanced STAR and you are turning 65 this year you need to go see Trisha before March 1. Julie and Trisha have been busy with the update.

Planning Board Report: (Kirk Myhill) Came before the board last month with a signed permit for Carquest coming in the Valu Plaza. Being the size, it was it went to the ZBA for a variance. ZBA turned it down. Last meeting, they met with the applicant and he came in with a corporate sign that corporate said he would be putting up. It was a lot smaller and will be going to ZBA for a six-foot area variant and hopefully it will go through.

Zoning Board Report: (Dan Wolfe) No building permits which is par for the course, usually slow this time of year. Completed the department of reports. Closed out four permits with final instructions. Received two area variance applications; one for the sign at car quest and one for a size set back variance for a gentleman on Ryan Road. They are going to be looked at again next month because the Zoning Board turned down the one variance because it was too large. He has had several phone call inquiries.

Presentation from Jason Foote from CPL regarding water system improvements. About a year ago looked at the places in Shelby that still need water. Preliminary findings, water needed for areas that do not have water. This was started back in 2018. He handed out a packet of cost estimates and the map of the areas that have been looked at. Areas considered for water again and they are subject to change are Maple Ridge Road between Charles Street and Salt Works, Sanderson Rd between Rt 31 and Martin, Waterworks Rd between 31A and Martin Rd., Munzel Rd. between Sanderson Rd. and the dead end, Townline Rd from 31 to Smith. Wheeler Rd. Barber Rd., Hemlock Ridge Rd. between East Shelby Rd. and Townline Rd and Martin Rd. They have looked at all of the areas, tabulated the footages and assumed eight inch pipe everywhere. Talked about splitting up into districts. 70,000 feet of water main. Lineal foot cost of \$125.00. When looked at in 2017 was \$45.00. They are not seeing the greatest pricing these days. Looking at the project four years down the road so going into the estimated figure to be a little conservative. There is high demand for contractor and low supply and it's the exact opposite of what you need for good pricing. If we did District 13 which was looked at before plus he added Munzel Rd and Water Works it's almost a 12 million dollar project. To make it affordable and that is going back to the Comptrollers threshold of \$1040 a year. He thinks the best approach would be to split it up. If the board wanted to move forward, he would leave the estimations the way they are. Supervisor- With grants it would be about \$1500.00 per household estimate for water. So it would figure out to \$375.00 a quarter for water. That's if the village doesn't go and increase the water again. The cost of water is pretty high. Would prioritize according to need. Petitions were circulated in the past with a different engineer. We need to take a step back and look and prioritizing and really identify the areas that are needed and maybe tackle those first. They can put it together as a giant report and submit it to the funding agencies. Think we would be a better candidate with smaller more manageable grant amounts. There are other funding agencies out there. We can figure out a way to phase these projects. We can use Municipal Solutions for grant writing. Let's look at getting

an application in and start the next project. You need to move forward, you need to be proactive.

RESOLUTION NO. 16-23

RESOLUTION TO APPROVE THE JANUARY 10, 2023 TOWN BOARD MEETING

Motion by Councilman Seitz and seconded by Councilman Zelazny

Ayes- 5; Opposed- 0

Motion carried

RESOLUTION NO. 17-23

RESOLUTION TO APPROVE THE FEBRUARY 7, 2023 SPECIAL MEETING MINUTES

Motion by Councilman Zelazny and seconded by Councilman Pratt

Ayes- 5; Opposed- 0

Motion carried

RESOLUTION NO. 18-23

RESOLUTION TO APPROVE THE JANUARY CLERK REPORT

Motion by Councilman Pratt and seconded by Councilman Seitz

Ayes-5; Opposed-0

Motion carried

RESOLUTION NO. 19-23

RESOLUTION TO PAY CLAIMS AGAINST THE TOWN

General	\$ 85,505.39	Highway	\$ 106,728.83
Shelby Fire	\$ 273,858.00	Water 1	\$ 221.02
Water 3	\$ 97.82	Water 6	\$ 90.82
Water 7	\$ 169.34	Water 8	\$ 562.86
Water 10	\$ 221.80		

Motion by Councilman Seitz and seconded by Councilman Zelazny

Ayes-5; Opposed-0

Motion carried

Note- there is no Supervisor report tonight due to a computer glitch with the software from the company. It will be here for the March meeting

RESOLUTION NO. 20-23

RESOLUTION FOR HIGHWAY SUPERINTENDENT TO ENTER INTO AGREEMENT WITH THE NYSDOT FOR SNOW AND SALT CONTRACT

Motion by Councilman Zelazny and seconded by Councilman Seitz

Ayes-4; Opposed-0

Motion carried

RESOLUTION NO. 21-23

RESOLUTION TO APPOINT YVONNE SIMS AS PART TIME WATER CLERK

Motion by Councilman Seitz and seconded by Councilman Zelazny

Ayes-5; Opposed-0

Motion carried

RESOLUTION NO. 22-23

RESOLUTION TO APPROVE B&L ENGINEERING FOR THE MAPLE RIDGE CORRIDOR PROJECT

Motion by Councilman Seitz and seconded by Councilman Pratt

Ayes-5; Opposed-0

Motion carried

RESOLUTION NO. 23-23

RESOLUTION TO APPOINT ED GRABOWSKI AS TOWN JUSTICE EFFECTIVE JUNE 1, 2023 TO FINISH OUT THE TERM OF DAWN KEPPLER

Motion by Councilman Seitz and seconded by Councilman Pratt

Ayes-5; Opposed-0

Motion carried

Board comments

Councilman Seitz- Congratulates the Village of Medina for getting four and a half million dollar grant

Public comments- Three people spoke regarding the water issue. Please see the live stream.

Motion by Councilman Seitz and seconded by Councilman Zelazny to adjourn the Town Board meeting at 7:45 pm.

Ayes- 5; Opposed- 0

Motion carried

Respectfully submitted,  
Darlene Rich. MMC, RMC  
Town Clerk