

**YEAR END MEETING – TOWN OF SHELBY (VIRTUAL)**  
**4062 SALT WORKS RD., MEDINA, NY**  
**DECEMBER 30, 2021 2:00PM**

Present: Jeff Smith, Supervisor  
William Bacon, Councilman  
Stephen Seitz Councilman  
John Pratt, Councilman  
Ryan Wilkins, Councilman  
Darlene Rich, Town Clerk  
Miranda Bennett, Bookkeeper

Virtual: Bethany Centrone, Esq. Town Attorney-virtual  
Dale Root, Highway Supt.  
Bill Eick, Orleans County Legislator  
Lydia Lake  
Mike Rich

Meeting was called to order at 2:00 PM.  
Pledge to the flag

**RESOLUTION 109-21**

RESOLUTION TO AUTHORIZE THE BOOKKEEPER AND SUPERVISOR TO  
MAKE YEAR-END ADJUSTMENTS ENDING DECEMBER 31, 2021

Motion Wilkins; second, Seitz

Ayes-5; Opposed-0; motion carried

Councilman Pratt asked if there were any major additions. Supervisor Smith said just minor things, no big things.

**RESOLUTION 110-21**

RESOLUTION TO AUTHORIZE EXTENSIONS WITHOUT APPLICATION  
OF 2021 PROPERTY TAX EXEMPTIONS ALLOWED UNDER EXECUTIVE  
ORDER NO. 11.1 (THE 459-C AND 467 EXEMPTIONS MAY BE RENEWED  
ON THE TOWNS 2022 ASSESSMENT ROLL WITHOUT A RENEWAL  
APPLICATION FOR COUNTY, TOWN, VILLAGE AND SCHOOL DISTRICT  
PURPOSE. THE EXEMPTIONS EFFECTED ARE FOR LOW INCOME  
SENIORS (OVER 65) AND PERSONS WITH DISABILITIES)

Motion, Pratt; second, Wilkins

Ayes-5; Opposed-0; motion carried

**RESOLUTION 111-21**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO SIGN THE ORLEANS COUNTY SHERIFF MEMORANDUM OF AGREEMENT-ANIMAL CONTROL SERVICES**

Motion, Wilkins; second, Seitz

Ayes-5; Opposed-0; motion carried

Board Comments – Supervisor Smith presented Councilman Bacon with a Certificate of Appreciation of his work and time served on the board.

Councilman Seitz – said it was a pleasure working with everyone this year. Board worked well together. Supervisor Smith said he appreciated all the help with a lot of projects being done. A new Code Enforcement Officer with help of John Pratt on that committee. Bill, Steve, Ryan have done a lot.

Public Comments –Legislator Eick- County passed budget, ready for a new year. Two legislators are leaving, two new ones coming on. He did ask why the town office was closed for four days at Christmas. Town Clerk explained that there were staffing issues due to COVID. Two days were holidays for Christmas and the office would be closed for those days. It was unfortunate a deputy ended up with COVID and it was the days that Lori had put in for vacation and Darlene was going to be off. The town office was very slow and the drop box out front of the office is available. If people knew there was COVID in the building I really don't think they would want to come in. It was just unfortunate it all happened at Christmas.

Motion by Councilman Seitz and seconded by Councilman Wilkins to adjourn the meeting at 2:10pm.

Respectfully submitted,

Darlene A. Rich, MMC/RMC  
Town Clerk