

**REGULAR MEETING – TOWN OF SHELBY**  
**4062 SALT WORKS RD., MEDINA, NY**  
**JUNE 8, 2021 7:00PM**

Present: Jeff Smith, Supervisor

William Bacon, Councilman  
Stephen Seitz, Sr. Councilman  
John Pratt, Councilman  
Ryan Wilkins, Councilman  
Lori Myhill, Deputy Clerk  
Bethany Centrone, Esq. Town Attorney  
Dale Root, Highway Superintendent  
Dan Wolfe, Codes & Zoning Officer  
Trisha Laszewski, Assessor  
Miranda Bennett, Bookkeeper  
Kirk Myhill, Planning Board Chairman  
Claude Grimes, Constable  
Paul Gray, Constable

Excused: Darlene Rich, Town Clerk

Others: Allan Bushover                      Les Quackenbush  
Edward Zelazny                              Brian Murray  
Charlene Pratt

Meeting was called to order at 7:00PM

Pledge to the flag

Public forum regarding agenda items only – It was announced by Jeff Smith that the wording in the upcoming resolution regarding the sewage works system needed to have added “to the construction”. Jeff also mentioned that there would be an executive session regarding employment history of a particular person and that they did not expect to take any action following the executive session.

Highway Report – (Dale Root) – Bigford Rd. has been paved and sealing is scheduled for July. Pot holes were patched but a lot of shoulders are in disrepair. Towns of Barre and Clarendon will be assisting us with personnel and equipment in the repair of these shoulders. Helped Towns of Ridgeway and Royalton in the repair of roads. Mowed roadsides once, also rolled cemeteries, parks, firehalls and vaults. Have been screening our pile of millings and hauled in 500 ton of stone and when the equipment gets here, we can mix and pave Sour Springs Rd. Repaired a water main break on Salt Works Rd. and the men completed confined space training. We are having data inputted into a spreadsheet for Mt. Pleasant Cemetery for ease of information gathering. E-waste stacking, stake-outs and water flushings continue. The men are doing a great job, thank you.

Assessor Report – (Trisha Laszewski) – Grievance Day has come and gone with zero grievances filed. Next year will be a different story. Julie has two (2) classes left. One class will be done in person in September and the last class is an on-line class that will be in October.

Planning Board Report – (Kirk Myhill) – We approved an LED sign permit for the Calvary Tabernacle Church. We are having a public hearing July 6<sup>th</sup> for a Todd Walter for a special use permit and site plan review for used car sales. We are also having a public hearing for an Andrea Walton on July 6<sup>th</sup> for a site plan review for an outdoor recreational facility. Richard Hellert was present at our meeting for a pre-application on an upcoming banking facility. William Keppler was also in attendance and is looking to move his clay shooting equipment 900’ further south of his original plans. I am in discussion with the town attorney in regards to this.

Code Enforcement / Zoning Board Report – (Dan Wolfe) – In May, I worked 48 hours and took one (1) week vacation. Seven (7) building permits were issued and five (5) violation letters were mailed. Two were for long grass, two were for vehicles and one was for sanitation.

**RESOLUTION 49-21**

RESOLUTION TO APPROVE MINUTES FROM THE MAY 11<sup>TH</sup>, 2021 TOWN BOARD MEETING

Motion by John Pratt and seconded by Steve Seitz, Sr. to approve minutes from the May 11<sup>th</sup>, 2021 town board meeting.

Ayes – 5  
Opposed – 0  
Motion carried

**RESOLUTION 50-21**

RESOLUTION TO APPROVE THE TOWN CLERK’S REPORT

Motion by Ryan Wilkins and seconded by William Bacon to approve the Town Clerk’s report.

Ayes – 5  
Opposed – 0  
Motion carried

**RESOLUTION 51-21**

RESOLUTION TO APPROVE THE SUPERVISOR’S REPORT

Motion by Steve Seitz, Sr. and seconded by John Pratt to approve the supervisor’s report.

Ayes – 5  
Opposed – 0  
Motion carried

**RESOLUTION 52-21**

RESOLUTION TO APPROVE PAYMENT OF BILLS

General -	\$ 38,908.81	Highway -	\$ 149,133.01
Water 1 -	\$ 57.48	Water 2 -	\$ 9.08
Water 3 -	\$ 39.32	Water 4 -	\$ 30.25
Water 4B -	\$ 30.25	Water 5 -	\$ 3.01
Water 6 -	\$ 27.22	Water 7 -	\$ 15.13
Water 8 -	\$ 15.13	Water 9 -	\$ 18.15
Water 10 -	\$ 13.10	Water 11 -	\$ 15.13
Water 12 -	\$ 30.25		

Motion by Steve Seitz, Sr. and seconded by Ryan Wilkins to approve the payment of bills.

Ayes - 5  
Opposed – 0  
Motion carried

**RESOLUTION 53-21**

RESOLUTION CONSENTING TO THE CONSTRUCTION OF A SEWAGE-WORKS SYSTEM (STAMP)

Motion by John Pratt and seconded by Steve Seitz, Sr. to approve the resolution consenting to the construction of a sewage-works system (STAMP)

This resolution was put to a roll call vote.

Jeff Smith -	Aye
William Bacon -	Aye
Stephen Seitz -	Aye
John Pratt -	Aye
Ryan Wilkins -	Aye
Motion carried	

Board Comments - Jeff Smith gave his condolences to Dale Root on the passing of his mother.

Public Comments – N/A

**RESOLUTION 54-21**

RESOLUTION WAS MADE TO MOVE INTO AN EXECUTIVE SESSION AT 7:08 PM TO DISCUSS A PARTICULAR EMPLOYEE'S EMPLOYMENT HISTORY

Motion by William Bacon and seconded by Ryan Wilkins to move into an executive session at 7:08 PM to discuss a particular employee's employment history

Ayes – 5  
Opposed – 0  
Motion carried

**RESOLUTION 55-21**

RESOLUTION TO LEAVE THE EXECUTIVE AT 7:38 PM

Motion by Steve Seitz, Sr. and seconded by Ryan Wilkins to adjourn the executive session.

Ayes – 5  
Opposed – 0  
Motion carried

Motion by Ryan Wilkins and seconded by Stephen Seitz, Sr. to adjourn the town board meeting at 7:39 PM.

Ayes – 5  
Opposed – 0  
Motion carried

Respectfully submitted,

Lori Myhill, Deputy Clerk