

TOWN BOARD REGULAR MEETING (VIRTUAL)  
TOWN OF SHELBY

March 9, 2021

Present: Jeffrey Smith, Supervisor  
William Bacon, Councilman  
Stephen Seitz, Councilman  
John Pratt, Councilman  
Ryan Wilkins, Councilman  
Darlene Rich, Town Clerk  
Bethany Centrone, Esq. Town Attorney  
Dan Wolfe, Zoning Board  
Miranda Bennett, Bookkeeper

Virtual: Dale Root, Highway Supt.  
Kirk Myhill, Planning Board  
William Eick-Orleans County Legislator  
Pat Eick  
Jim Zelazny  
Julie Wolter

Virtual Meeting was called to order at 7:00 PM  
Pledge to the Flag

Public forum regarding agenda items- none

Highway Report – (Dale Root) Supervisor Smith read the highway report. It was a busy February plowing the roads. Guys did a good job. In the process there was a heavy snow which took out several mail boxes. All were replaced quickly and residents called to say thank you for the quick response. Spent a couple of days pushing snow away from fire hydrants and intersection drifts. New water meter reader has been received. Highway Supt. said he is very encouraged on its potential. The town should receive back 15% of the 20% CHIPS money. Spent some time getting equipment inside and available for Councilman Pratt to stage and prepare for photos to be listed on an auction site this month with results for April meeting. Ongoing jobs of taking care of E-Waste, picking up dead deer and stakeouts being done as needed. As frost dissipates it is found that Bigford Road is deteriorating. Planning to check culverts and stabilize the road as soon as a blacktop plant opens for material. Signs will be posted to warn travelers of conditions ahead.

Assessor Report – (Trisha Laszewski) –no report

Planning Board Report – (Kirk Myhill) – Sent application of William Keppler for Outdoor Recreation Facility to the County. Will hold a public hearing on the application for a Special

Use Permit, site plan approval and approval on April 6, 2021 at 6:45 pm. Had preliminary meeting with Andrea Walton to discuss seasonal business at Hird Farms.

Code Enforcement Report- (Dan Wolfe) – Working on closing out building permits from 2020. Performed five onsite inspections. Still working on classes that are held online from Department of State Training. Attended one Planning Board meeting. Bill Keppler -Special use Permit and Site Plan Review. Phil Keppler-received area variance application, Special Use Permit, Site Plan Review for Agricultural Processing Facility. Preliminary meeting with Andrea Walton to discuss ice cream sales at Hird farm.

Zoning Board-John Nichols variance and zoning ruling for Andrea Walton

Permits issued-one for single family dwelling on Shelby Basin Rd.

Office hours: 56.

Attended online training 2/12//2021

Will begin business fire safety inspections on April 8<sup>th</sup>.

**RESOLUTION 29-21**

**RESOLUTION TO APPROVE MINUTES OF THE FEBRUARY 9, 2021 TOWN BOARD MEETING**

Motion, Pratt; second, Seitz

Ayes –5

Opposed – 0

Motion carried

**RESOLUTION 30 -21**

**RESOLUTION TO APPROVE TOWN CLERK’S REPORT**

Motion, Wilkins; second, Bacon

Ayes –5

Opposed – 0

Motion carried

**RESOLUTION 31 -21**

**RESOLUTION TO APPROVE SUPERVISOR REPORT**

Motion, Bacon; second, Pratt

Ayes – 5

Opposed – 0

Motion carried

**RESOLUTION 32-21**

**RESOLUTION TO APPROVE PAYMENT OF BILLS**

Motion, Wilkins; second, Seitz

General	\$	62,651.76	Highway	\$	59,511.47
Water No. 1	\$	552.63	Water No. 2	\$	4.50
Water No. 3	\$	117.76	Water No. 4	\$	18.00
Water No. 4B	\$	9,366.25	Water No. 5	\$	1.50

Water No. 6	\$	169.77	Water No. 7	\$	156.11
Water No. 8	\$	9.00	Water No. 9	\$	10.50
Water No. 10	\$	7.50	Water No. 11	\$	11,609.00
Water No. 12	\$	1.50			

Ayes – 5

Opposed – 0

Motion carried

**RESOLUTION 33-21**

RESOLUTION ACCEPTING THE AUDIT OF THE TOWN CLERK’S BOOK’S BY THE TOWN BOARD

Motion, Pratt; second, Bacon

Ayes-5

Opposed-0

Motion carried

**RESOLUTION 34- 21**

RESOLUTION ACCEPTING THE AUDIT OF THE JUSTICE BOOKS BY THE TOWN BOARD

Motion, Wilkins; second, Seitz

Ayes-5

Opposed-0

Motion carried

**RESOLUTION 35- 21**

RESOLUTION ACCEPTING THE AUDIT OF THE SUPERVISOR’S BOOKS BY THE TOWN BOARD

Motion, Seitz; second, Wilkins

Ayes-5

Opposed-0

Motion carried

**RESOLUTION 36- 21**

RESOLUTION TO ENTER INTO AGREEMENT WITH THE VILLAGE OF MEDINA AND TOWN OF RIDGEWAY TO PURCHASE 1/3 OF NEW PAVEMENT ROLLER, COST \$12,000

Motion Bacon; second, Seitz

Ayes-5

Opposed-0

Motion carried

Board Comments-Supervisor Smith made an announcement that notice of bids for mowing cemeteries will go in the Lake County Pennysaver this week. Bids will be opened on April 6, 2021 and hopefully award the bid at the April 13 Town Board Meeting.

Supervisor Smith also announced the Town Clerk's Office will be opening on April 5, 2021 after being closed due to spikes in Covid. The next town board meeting April 13, will be open to the public. There are three Public Hearings coming up on April 6 (Planning Board and two for the Zoning Board) which will also be open to the public.

Supervisor Smith asked Legislator William Eick if he had any news from the county. He said the county is real frustrated regarding the Covid vaccines. Told we are getting them and then the state doesn't send out what we were planning on. Supervisor asked Legislator Eick about the state funding. He replied it will help when the money is in our hands.

Motion by Wilkins; second, Pratt to adjourn the meeting at 7:09 PM

Respectfully submitted,

Darlene A. Rich, MMC, RMC  
Town Clerk