

TOWN BOARD REGULAR MEETING (VIRTUAL)  
TOWN OF SHELBY

January 12, 2021

Present: Jeffrey Smith, Supervisor  
William Bacon, Councilman  
Stephen Seitz, Councilman  
John Pratt, Councilman  
Ryan Wilkins, Councilman  
Darlene Rich, Town Clerk  
Bethany Centrone, Council for Bond, Schoeneck & King  
Miranda Bennett, Bookkeeper

Virtual Meeting was called to order at 6:34 PM

It was advertised in the paper that the town board meeting would start immediately after the Organizational Meeting.

Highway Report – Supervisor read a report from Dale. Assisted the Village of Lyndonville in locating a water leak. After digging at “X” marks the spot, Lyndonville called to report they were spot on. Good job CJ and Bill. Water Dept. continues checking ppm levels, conducting stake outs, and finished water reads. The reads went well, there were a small margin of re-reads. Spent some time cleaning up all of the year end tires, plus cleaned and hauled out all scrap steel. Closed the building to the public due to the pandemic on December 28. Jeremy and Rusty installed a drop slot in the conference door in the foyer so that clerk duties could be maintained. They did an excellent job. Cleaned out the shop drain and pipe to oil separator. Along with the department heads we have finished town’s pandemic communicable disease plan and are gathering up our 180 day p.p.e. supplies required by the state. Sent plows out 3 times. With the cooperating weather along with the county’s help we have spent many days out in town cutting and trimming trees that have been an issue for so long. Thank you MEO’s.

Assessor Report – (Trisha Laszewski) –Supervisor read report from Trisha. Julie has registered for the 2<sup>nd</sup> part of the Three Approaches to Value class. When Julie completes this class she will need two more classes for her certification. The class is a virtual class and is five days over a two week period. Continuing to work on the update as well as accepting the Ag. Renewal applications.

Planning Board Report – (Kirk Myhill) –no report

Code Enforcement Report- (Dan Wolfe) - no report

**RESOLUTION 6-21**

RESOLUTION TO APPROVE PREVIOUS MEETINGS MINUTES OF PUBLIC HEARING OF PROPOSED LOCAL LAW NUMBER 1 OF 2020 ON DECEMBER 21, 2020.

Motion, Councilman Seitz; second by Wilkins

Ayes –5

Opposed – 0

Motion carried

**RESOLUTION 7 -21**

RESOLUTION TO APPROVE PREVIOUS MEETINGS MINUTES OF TOWN BOARD MEETING ON DECEMBER 21, 2020

Motion, Councilman Bacon; second Councilman Wilkins

Ayes –5

Opposed – 0

Motion carried

**RESOLUTION 8-21**

RESOLUTION TO APPROVE PREVIOUS MEETINGS MINUTES OF YEAR END MEETING ON DECEMBER 30, 2020

Motion, Councilman Wilkins; second Councilman Seitz

Ayes –5

Opposed – 0

Motion carried

**RESOLUTION 9-21**

RESOLUTION TO APPROVE TOWN CLERK'S REPORT

Motion, Councilman Bacon; second Councilman Wilkins

Ayes – 5

Opposed – 0

Motion carried

**RESOLUTION 10 -21**

RESOLUTION TO APPROVE SUPERVISOR REPORT

Motion, Councilman Pratt; second, Councilman Seitz

Ayes – 5

Opposed – 0

Motion carried

**RESOLUTION 11-21**

**RESOLUTION TO APPROVE PAYMENT OF BILLS OF YEAR END MEETING ON  
DECEMBER 30, 2020**

Motion, Councilman Wilkins; second, Councilman Seitz

General	\$	3,506.90	Highway	\$	771.04
Water No. 1	\$	190.00	Water No. 2	\$	30.00
Water No. 3	\$	130.00	Water No. 4	\$	100.00
Water No. 4B	\$	100.00	Water No. 5	\$	10.00
Water No. 6	\$	90.00	Water No. 7	\$	50.00
Water No. 8	\$	50.00	Water No. 9	\$	60.00
Water No. 10	\$	40.00	Water No. 11	\$	50.00
Water No. 12	\$	850.00			

Ayes – 5

Opposed – 0

Motion carried

**RESOLUTION 12-21**

**RESOLUTION TO APPROVE PAYMENT OF BILLS**

Motion, Councilman Pratt; second, Seitz

General	\$	376,599.63	Highway	\$	57,296.16
Water No. 1	\$	11,670.98	Water No. 2	\$	1,986.55
Water No. 3	\$	9,885.91	Water No. 4	\$	8,601.97
Water No. 4B	\$	6,751.49	Water No. 5	\$	1,260.44
Water No. 6	\$	8,172.11	Water No. 7	\$	18,184.85
Water No. 8	\$	9,073.31	Water No. 9	\$	2,995.97
Water No. 10	\$	1,543.93	Water No. 11	\$	2,054.79
Water No. 12	\$	3,513.16			

Ayes – 5

Opposed – 0

Motion carried

**RESOLUTION 13- 21**

**RESOLUTION ADOPTING A BLANKET BOND IN LIEU OF AN OFFICIAL  
UNDERTAKING FOR PUBLIC OFFICERS OF THE TOWN OF SHELBY**

Motion, Wilkins; second, Pratt

This bond is for individuals such as town clerks and town justices who handle money.

Ayes-5

Oposed-0

Motion carried

**RESOLUTION 14- 21**

RESOLUTION SETTING PUBLIC HEARING JANUARY 26, 2021 AT 6:00 PM FOR PROPOSED LOCAL LAW NUMER 1 OF 2021 “A LOCAL LAW TO AMEND THE TOWN LAW REGULATING SOLAR ENERGY SYSTEMS”

Motion, Councilman Bacon; second, Pratt

Previous public hearing had comments taken that were felt to be substantial so a few changes were made to the proposed local law.

Ayes-5

Oposed-0

Motion carried

**RESOLUTION 15- 21**

RESOLUTION ADOPTING THE PANDEMIC PLAN AS ASSEMBLED BY STAFF

Motion, Councilman Wilkins; second, Seitz

Ayes-5

Oposed-0

Motion carried

**RESOLUTION 16- 21**

RESOLUTION ADOPTING STANDARD WORK DAY AND REPORTING FOR NEW YORK STATE AND LOCAL RETIREMENT SYSTEM FOR COUNCILMAN RYAN WILKINS

Motion, Councilman Seitz; second, Bacon

Ayes-4

Oposed-0

Abstain-1 (Wilkins)

Motion carried

Motion by Councilman Wilkins; second, Pratt to adjourn the meeting at 6:42 PM

Respectfully submitted,

Darlene A. Rich, MMC, RMC  
Town Clerk