

TOWN BOARD REGULAR MEETING
TOWN OF SHELBY

February 19, 2020 7:00PM

Present: Edward Houseknecht, Supervisor
Jeffrey Smith, Deputy Supervisor
William Bacon, Councilman
Stephen Seitz, Councilman
John Pratt, Councilman
Darlene Rich, Town Clerk
Bethany Centrone, Council for Bond, Schoeneck & King
Dale Root, Highway Supt
Dan Wolfe, Codes & Zoning Officer
Miranda Bennett, Bookkeeper
Paul Gray, Constable
Claude Grimes, Constable

Excused: Trisha Laszewski, Assessor
Kirk Myhill, Planning Board Chair

Others:

Ed Zelazny	Les Quackenbush
Jerry Velesko	Justin G-Mindful Media
Alan Bushover	James Zelazny
Brian Murray Sr.	Maxim Rambach
Sharlene Pratt	

Meeting was called to order at 7:00 PM

Pledge to the flag

Public forum regarding agenda items only – One thing is added on the agenda- authorize Supervisor to forward completed MET Tower application from Borrego Solar Systems after legal recuse.

Highway Report – (Dale Root) –Read and presented report of the past month to town clerk. Some of his highlights: the Highway Dept. is continuing to cold patch pot holes on good weather days. Trees are also in the process of being removed with the help of the villages chipper. He is getting a lot of signatures on

release forms to remove trees. He would like to recommend the highway dept. to look into the purchase of a bucket truck. The county is coming in with their bucket truck but there are so many more to do. A large pile of brush from a storm clean up awhile back has been completed. Finished assembling new fenders for the big loader. A price of \$3800 had been given from a dealer but the highway dept. built them for under \$500 out of aluminum. They were power coated and have been installed. Work was done on truck 657. The road widener has been repaired. A missing road sign has been installed and another one repaired. Assisted the Village of Lyndonville twice to locate and pinpoint a water leak. Went on road survey with Lee from Suit-Kote to assess all town roads. He would like to work with the board to devise a 5 year plan. Required water test to Erie County from Job Corps location. From previous discussions between the board and himself it is becoming more evident to seek a source of funding to begin closing up our dead end lines. Flushing dead end lines require a lot of waste water so as to comply with county standards. With all the water flushes that function, together with new rates he will try to put a new value on it. He has talked to Scott Mattison from MRB Group on this. Three men attended water school last week. Dale signed an Emergency Shared Service Agreement with NYSDOT. In the event of such emergency, equipment will be used to best serve. The state may plow to Niagara County where as we may do their route. This is the first year this agreement has been offered to the town. There is no cost to the town.

Assessor Report – (Trisha Laszewski) – Excused.

Planning Board Report – (Kirk Myhill) –Excused

Code Enforcement Report- (Dan Wolfe)- Report January 2020 -Twelve onsite inspections, Attended one Planning Board meeting and one County Planning Board meeting. Issued 5 permits. Worked 64 office hours. Attended 3 days (24 hours) of DOS Training in Cheektowaga. Miles logged-168

RESOLUTION 15-20

RESOLUTION TO APPROVE PREVIOUS MEETINGS MINUTES OF
JANUARY 14

Motion, Smith; second, Seitz

Ayes 5

Opposed – 0

Motion carried

RESOLUTION 16-20

RESOLUTION TO APPROVE TOWN CLERK’S REPORT

Motion, Bacon second, Pratt

Ayes – 5

Opposed – 0

Motion carried

RESOLUTION 17-20

RESOLUTION TO APPROVE SUPERVISOR REPORT

Motion, Seitz; second, Smith

Ayes – 5

Opposed – 0

Motion carried

RESOLUTION 18-20

RESOLUTION TO APPROVE PAYMENT OF BILLS

Motion, Bacon; second, Seitz

General	\$ 60,560.78	Highway	\$ 35.184.92
Water No. 1	\$ 491.52	Water No. 2	\$ 57.52
Water No. 3	\$ 445.23	Water No. 4	\$ 191.75
Water No. 4B	\$ 9,466.00	Water No. 5	\$ 19.18
Water No. 6	\$ 384.56	Water No. 7	\$ 12,391.29
Water No. 8	\$ 138.27	Water No. 9	\$ 115.05
Water No. 10	\$ 76.70	Water No. 11	\$ 95.87
Water No. 12	\$ 191.75		

Motion Pratt, second, Bacon

Ayes – 5

Opposed – 0

Motion carried

RESOLUTION 19-20

RESOLUTION ESTABLISHING THE STANDARD WORKDAY FOR ELECTED OFFICIALS THAT ARE IN THE RETIREMENT SYSTEM

Motion, Seitz; second, Smith

Ayes-5

Oposed-0

Motion carried

Please type or print clearly
 in blue or black ink

Employer Location Code

3 0 1 2 8

Received Date

**Standard Work Day and
 Reporting Resolution for
 Elected and Appointed Officials**

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev. 09/18)

BE IT RESOLVED, that the TOWN OF SHELBY / 30128 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Title:	Standard Work Day: (Hrs/day) Min. 6 hrs Max. 8 hrs	Name: (First and Last)	Social Security Number: (Last 4 digits)	NYSLRS ID:	Tier 1 (Check only if member if Tier 1)	Current Term Begin & End Dates: (mm/dd/yy-mm/dd/yy)	Record of Activities Result*	Not Submitted: (Check only if official did not submit their Record of Activities)
Elected Officials:								
Town Clerk/Tax Collector	7	Darlene Rich			<input type="checkbox"/>	1/1/20-12/31/23	24.30	<input type="checkbox"/>
					<input type="checkbox"/>			<input type="checkbox"/>
					<input type="checkbox"/>			<input type="checkbox"/>
Appointed Officials:								
					<input type="checkbox"/>			<input type="checkbox"/>
					<input type="checkbox"/>			<input type="checkbox"/>
					<input type="checkbox"/>			<input type="checkbox"/>

I, Darlene A. Rich MMC/PMC, secretary/clerk of the governing board of the Town of Shelby, of the State of New York, (Name of Secretary or Clerk) (Circle one) (Name of Employer)

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 19th day of February, 2020 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Shelby on this 19th day of February, 2020 (Name of Employer)

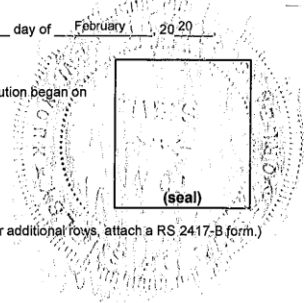
Darlene A. Rich MMC/PMC (Signature of Secretary or Clerk)

Affidavit of Posting: I, Darlene A. Rich MMC/PMC being duly sworn, deposes and says that the posting of the Resolution began on (Name of Secretary or Clerk)

February 19, 2020 and continued for at least 30 days. That the Resolution was available to the public on the: (Date)

- Employer's website at: www.townofshelbyny.org
- Official sign board at: 4062 Salt Works Rd. Medina NY 14103
- Main entrance Secretary or Clerk's office at: 4062 Salt Works Rd. Medina NY 14103

Page 1 of 1 (for additional rows, attach a RS 2417-B form.)



(seal)

RESOLUTION 20-20

RESOLUTION AUTHORIZING THE SUPERVISOR TO FOREWARD COMPLETED MET TOWER APPLICATION FORM FROM BORREGO SOLAR SYSTEMS AFTER LEGAL RECUSE. IT IS APPROVED BY OUR LEGAL STAFF ACCORDING TO THE PLANNING BOARD.

Motion-Pratt; second-Bacon

Ayes4

Opposed-0

Abstain-1 (Smith)

Motion carried

Board Comments – Councilman Smith thanked Dale for the completed highway report. He appreciates progress that is made.

Public Comments – none

Motion, Seitz, second, Pratt to adjourn meeting at 7:12 pm

Respectfully submitted,

Darlene A. Rich, MMC, RMC
Town Clerk