

**REGULAR MEETING – TOWN OF SHELBY**  
**4062 SALT WORKS RD., MEDINA, NY**  
**AUGUST 8, 2017 7:00PM**

Present: Merle Draper, Supervisor  
Dale Stalker, Deputy Supervisor  
Kenneth Schaal, Councilman  
William Bacon, Councilman  
Stephen Seitz, Sr., Councilman  
Darlene Rich, Town Clerk  
Bethany Centrone, Council for Bond, Schoeneck & King  
Michael Fuller, Highway Supt.  
Trisha Laszewski, Assessor  
Dan Wolfe, Codes & Zoning Officer  
Kirk Myhill, Planning Board Chairman

Paul Gray, Constable  
Michael Reese, Constable

Excused: Traci Culver, Bookkeeper

Others: Jaron Saj Bill Eick-OC Legislator  
Les Quackenbush Brian Murray Sr.  
Gerry Zinkievich Sue Fuller  
Wendi Pencille Susanne Keryk  
Ed Houseknecht Allan Bushover  
Edward Zelazny Jim Zelazny  
Alan Bushover

Meeting was called to order at 7:00PM

Pledge to the flag

Public forum regarding agenda items only –Supervisor Draper said No. 4 & 5 on the agenda will be tabled until next month. The new no. 4 will be County Animal Contract.

Highway Report – (Mike Fuller) – Thanked County Highway for paver and rollers paving Posson Rd.. Blacktopped in Ridgeway. Black topped County Highway. Mowed road sides for second time. Flushed hydrants and checked meter pits. Fixed guard valve on East Shelby Road. Mowed cemeteries, fire Company properties, water vaults, and Town. Motor paved in Ridgeway. Installed culvert pipes. Chip sealed Ryan Rd.

Highway Supt. read the report from Chatfield Engineers., P.C.General Engineering-Nothing to report.

Water District No. 12-Pilon Construction has completed the installation of all water main and water services along the entire project. Pressure testing has also been completed. Restoration of surfaces along the project area also completed. Any questions or concerns relating to restoration of surfaces should be directed to Scott Mattison at the office and he will forward them to Pilon. Prepared wish list has been prepared for additional items and have received approval from USDA Rural Development. The Town will determine which "wish list items" will be purchased.

Town Court Improvements-Final plan completed and preliminary cost estimate have been forwarded to Supervisor Draper and Councilman Schaal for consideration. A draft letter for Supervisor Draper to review and send to Senator Ortt for grant funding.

Councilman Stalker asked Mike about a couple of Five Star bills. Wanted to know what the \$99 was and the grader blades. Also asked about the batteries for the Ford Tractors.

Assessor Report – (Trisha Laszewski) – Continuing updating for next year. Will be asking the board to reappoint Tom Dotts to Board of Assessment Review which will expire the end of September. Will send the resolution to Darlene

Planning Board Report – (Kirk Myhill) –Applicant came in for Special Use Permit to operate a farm stand in Millville. Will be referred to the County.

Zoning Board Report – (Dan Wolfe) –Logged 5 calls, 8 onsite inspections, Attended 1 planning Board Meeting. Issued 2 violation letters (1 for property maintenance and 1 for sanitation unlicensed vehicle. Worked in the office for 64 hours. Logged 175 miles. Odell property on East Shelby Road- Matt Mundion has stripped the roofs of shingles. Dan has a letter of commitment for a controlled burn, from Andy Beach, Fire Chief East Shelby Fire Dept.

#### **RESOLUTION 94-17**

##### **RESOLUTION TO APPROVE MINUTES OF PREVIOUS MEETINGS**

Motion by Councilman Schaal and seconded by Councilman Stalker to approve minutes from the previous Shelby Town Board meetings.

Ayes – 5

Opposed – 0

Motion carried

#### **RESOLUTION 95-17**

##### **RESOLUTION TO APPROVE THE TOWN CLERK REPORT**

Motion by Councilman Stalker and seconded by Councilman Seitz Sr. to approve the Town Clerk report.

Ayes – 5

Opposed – 0

Motion carried

**RESOLUTION 96-17**

**RESOLUTION TO APPROVE THE SUPERVISOR REPORT**

Motion by Councilman Schaal and seconded by Councilman Bacon to approve the Supervisor report.

Ayes – 5  
Opposed – 0  
Motion carried

**RESOLUTION 97-17**

**RESOLUTION TO APPROVE PAYMENT OF BILLS**

General	\$ 99,139.23	Highway	\$ 197,254.13
Water 2	\$ 52.16	Water 3	\$ 23.41
Water 4B	\$ 221.54	Water 6	\$ 67.85
Water 7	\$ 236.38	Water 8	\$ 19.78
Water 10	\$ 2,404.58		

Motion by Councilman Bacon and seconded by Councilman Schaal. to approve the payment of bills.

Ayes – 5  
Opposed – 0  
Motion carried

**RESOLUTION 98-17**

**RESOLUTION TO CHANGE THE DATE TO SEPTEMBER 11TH FOR THE NEXT TOWN BOARD MEETING DUE TO PRIMARY ELECTIONS BEING HELD IN MEETING ROOM**

Motion by Councilman Schaal and seconded by Councilman Stalker to change the date to September 11th for the next town board meeting due to Primary Elections being held in Meeting Room.

Ayes -5  
Opposed – 0  
Motion carried

**RESOLUTION 99-17**

**RESOLUTION APPOINTING HANNAH PASK T O FILL VACANT DEPUTY CLEK POSITION**

Motion by Councilman Schaal and seconded by Councilman Seitz Sr. appointing Hannah Pask to fill vacant Deputy Clerk position

Ayes – 5  
Opposed – 0  
Motion carried

**RESOLUTION 100-17**

RESOLUTION TO AUTHORIZE HIGHWAY SUPERINTENDENT TO HIRE AARON SMITH PART TIME TO MOW

Motion by Councilman Bacon and seconded by Councilman Seitz Sr. to authorize Highway Superintendent to hire Aaron Smith part time to mow

Ayes – 5

Opposed – 0

Motion carried

**RESOLUTION 101-17**

RESOLUTION TO RENEW THE 2017 TOWN ANIMAL CONTRACT WITH THE COUNTY

Motion by Councilman Schaal and second by Councilman Bacon to renew the 2017 Town animal contract with the County

Ayes - 5

Opposed - 0

Motion carried

Board Comments-Councilman Schaal attended last month legislature meeting. The County Legislature will hold a special meeting this Monday. Councilman Schaal asked Legislator Eick if he knew what the meeting was about and he responded it was a reorganizational meeting until the end of the year. Councilman Schaal also wanted to recognize Sandra Smith who has resigned. She was a deputy for the town for several years.

Public Comments –Suzanne Keryk, 5430 Salt Works Rd. said there is a big gorge next to the road at her residence. She thinks it was from the water line that was put in. Highway Supt. will look into it. She said to check the neighbor Mr. Stahl as he also has a huge gorge in front of this house, also.

Motion by Councilman Bacon, second by Councilman Stalker to go into Executive Session at 7:08 pm to discuss a personnel matter.

Motion by Councilman Schaal second by Councilman Stalker Sr. to come out of Executive Session at 7:38 pm with no action taken.

Motion by Councilman Bacon second by Councilman Stalker to adjourn meeting at 7:42 pm.

Respectfully submitted,

Darlene A. Rich, MMC, RMC  
Town Clerk